COUNTY OF JASPER, MISSOURI

REQUEST FOR PROPOSAL

Contract Cleaning Service at:
Jasper County Courts Building and
Jasper County Juvenile Center

REQUEST FOR PROPOSALS

The Jasper County Commission is accepting bids for contract cleaning services at the Jasper County Courts Building 633 South Pearl Avenue, Joplin, Missouri and the Jasper County Juvenile Center 530 South Pearl Avenue, Joplin, Missouri.

Bids will be opened Tuesday, November 17, 2026, at 10:00 a.m. Bid specifications can be obtained by contacting the Jasper County Commissioners Office, 417-358-0421. To inspect the locations please contact Jay Clemens, 417-818-9508.

All sealed bids must be on original company letterhead and mailed or hand delivered exclusively to the Jasper County Commissioners' Office on or before the date and time provided in the notice. The Jasper County Commission reserves the right to reject any or all bids or to accept the lowest or best bid.

To view the site please visit the Jasper County Courts Building 633 South Pearl Avenue, Joplin, Missouri. between the hours of 9:00-12:00 and 1:00-4:00 on Friday, October 16, 2026.

A copy of the RFP may be picked up at the following location:

Jasper County Commissioners Office
302 South Main Street
Jasper County Courthouse, Room 101
Carthage, MO. 64836

Specifications can also be found at www.jaspercountymo.gov under the Invitation to Bid Tab.

Sealed proposals will be received at the Jasper County Commissioners office, 302 South Main Street, Room 101, Carthage, MO., 64836 until November 17, 2026 at 10:00 a.m. at which time they will be publicly opened and read aloud at the Jasper County Courthouse, 302 South Main Street, Room 202, Carthage, MO. The Jasper County Commission reserves the right to reject any or all bids or to accept the lowest or best bid.

Equal Opportunity Employer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County Commission at the office in Carthage this ninth day of October, 2026.

Respectfully submitted,

Michael D. Landis
Western District Commissioner

(To be published in the Sarcoxie Record October 14, 21, and 28, 2026).

1. Information for Bidders

The services to be provided by cleaning contractor at the Jasper County Courts Building 633 South Pearl Avenue, Joplin, Missouri and the Jasper County Juvenile Center 530 South Pearl Avenue, Joplin, Missouri, an annual period to include (3) one year options to renew.

1.1 Identification of Contact Person

All questions, requests for clarifications or interpretations shall be directed to:

Jay Clemens, Facility Manager
Jasper County Courts Building
633 South Pearl Avenue, Room 040
Joplin, MO 64801
Mobile 417.818.9508
jclemens@jaspercountymo.gov

1.2 Qualifications of Bidders

The County may make such investigations as deemed necessary to determine the ability of the bidder to supply the required unit, the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by the bidder or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to supply the required services contemplated therein.

1.3 Performance Bond/Insurance Required

The successful bidder shall be required to provide a performance (surety) bond in the amount of their proposal to insure the successful performance under the terms and conditions of the contract negotiated between the successful proposer and the County of Jasper.
Proof of Liability Insurance and Workman's Compensation Insurance will be required prior to letting of bid.

1.4 Basis of Award

The County of Jasper reserves the right to make an award on the basis of the services and equipment provided or available. The County of Jasper retains the right to accept or reject any or all bids, to waive informalities and to advertise for new bids as the interest of the County

may require. The County of Jasper may accept the bid which is judged best, although it may not be the lowest bid.

2. Proposal Response Preparation and Submission

Each proposal response shall be prepared in accordance with the instruction set forth within this document. The box or envelope which the vendor delivers their bid in shall include labels identifying the name of the project, and name of the bidder submitting the response.
Use the following format for labels:

Contract Cleaning
<INSERT NAME OF BIDDER>
OPENS: November 17, 2026 AT 10:00 A.M.

2.1 Submit one (1) original and three (3) printed copies. The original shall be marked as such with each of the copies being marked appropriately. Failure to provide the required number of copies may be grounds for rejection of the bid.

2.2 Bids must be received by the County of Jasper no later than the date and time designated. Method of delivery is at the sole discretion and risk of the bidder. Bidders mailing their bids should allow sufficient time to insure receipt of their bids by the date and time designated. Bids will be publicly opened and read aloud at the designated date and time.