

COUNTY OF JASPER, MISSOURI

REQUEST FOR PROPOSALS 2025-07

Flooring Installation to the
Jasper County Detention Center
A Division of the Jasper County Sheriff's Office

REQUEST FOR PROPOSALS

The County of Jasper (MO) is seeking proposals for Flooring, demo & installation to the Jasper County Detention Center which is located at 405 East 5th Street, Carthage, Missouri, 64836, as described in specifications that can be picked up at the following locations:

Jasper County Sheriff's Office
405 E 5th Street
Carthage, Mo. 64836

Jasper County Commissioners Office
302 S. Main
Jasper County Courthouse, Room 101
Carthage, Mo. 64836

Specifications can also be found at www.jaspercountysheriff.org, under the RFP Projects Tab.

Sealed proposals will be received at the Jasper County Commissioners office, 302 S. Main, Room 101, Carthage, Mo., 64836 until September 3, 2025 at 10:00 a.m. at which time they will be publicly opened and read aloud in the Commissioner's Office.

Equal Opportunity Employer

John Bartosh
Presiding Commissioner
County of Jasper (MO)
302 S. Main Street,
Carthage, MO. 64836
417-358-0421

1. Information for Bidders

This Request for Proposals is intended to solicit proposals from qualified bidders for Flooring & installation to the Jasper County Detention Center, a division of the Jasper County Sheriff's Office, located in Carthage, MO. Bidders are encouraged to bid all components and services listed and certify that they are capable of successfully meeting the specifications and requirements. The County of Jasper reserves the right to make a single award, multiple awards, adjust quantities either up or down, or makes no award on an item by item basis as determined to be in the best interests of all agencies involved, based on the available funding.

Request for bids for new vinyl flooring, rubber stair treads and edging of the Jasper County Detention Center. Office, halls and booking area totaling approximately combined 3852 square foot.

Stairs & Landings: 4 stairs 4' wide, 14 stairs 4', 4 landings approx. 168 square foot

Jail flooring: Approx. 3276 sq feet

Warrants back office space: approx.. 576 sq foot

Please bid each section separately.

Specified Products:

Johnsonite Raised round rubber (stair treads), raised round rubber tiles 2 x 2 or comparative.

Luxury vinyl tile. Stle: 5M503 Precast LVT. Color: 00715 Plateau or comparative tile.

Warranty: List warranty specifics and options for upgrades if available.

Base: 4" Vinyl Cove Base #18 Navy or comparative.

Installation requirements: Remove existing flooring and install new flooring and base. Seams are to be sealed and patterns are to be matched throughout the job as best as possible. Quote to include transitions and all costs to remove & dispose of existing flooring and install new flooring and base including scraping floors if needed and minor floor preparation. Offsite disposal of waste materials is required.

1.1 Identification of Contact Person

On sight visits will be scheduled by appointment only.

All questions, requests for clarifications or interpretations shall be directed to:

Shawn Carnes

Maintenance Supervisor

405 East 5th Street, Carthage, MO 64836

417-358-8177 ext. 1090

1.2 Qualifications of Bidders

The County may make such investigations as deemed necessary to determine the ability of the bidder to supply the required medication and supplies and the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by the bidder or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract and to supply the required services contemplated therein.

1.3 Basis of Award

The County of Jasper reserves the right to make an award on the basis of the services and equipment provided or available. The County of Jasper retains the right to accept or reject any or all bids, to waive informalities and to advertise for new bids as the interest of the County may require. The County of Jasper may accept the bid which is judged best, although it may not be the lowest bid.

2. Proposal Response Preparation and Submission

Each proposal response shall be prepared in accordance with the instruction set forth within this document. The box or envelope which the vendor delivers their bid in shall include labels identifying the name of the project, bid number, and name of the bidder submitting the response. No responsibility will attach to the County of Jasper or Sheriff's Office for premature opening of bids not properly submitted as instructed. Use the following format for labels:

Flooring & Installation

BID NO.: 2025-07

<INSERT NAME OF BIDDER>

OPENS: September 3, 2025 AT 10:00 A.M.

2.1 Submit one original and two (2) printed copies. The original shall be marked as such with each of the copies being marked appropriately. Failure to provide the required number of copies may be grounds for rejection of the bid.

2.2 Bids must be submitted using the format examples provided where applicable. Failure to submit bids in the stated format may be grounds for rejection of the bid. Changes, additions, or limiting provisions made to the format may render the bid informal and may cause its rejection.

2.3 Each bid must be signed in ink and include the full business address of the bidder. Bids by partnerships must be signed in the partnership name by one or more of the general partners. Bids by a corporation must be signed by an officer of the corporation or other person authorized to bind the corporation to the bid. The names and titles of all persons signing shall be typed or printed below their signatures.

2.4 Bids must be received by the County of Jasper no later than the date and time designated. Method of delivery is at the sole discretion and risk of the bidder. Bidders mailing their bids should allow sufficient time to insure receipt of their bids by the date and time designated. Bids will be publicly opened and read aloud at the designated date and time.

2.5 **Electronically transmitted or faxed copies of the proposal are not acceptable.**

2.6 The bidder may withdraw the bid after depositing with the Commissioner's Office at any time prior to the stipulated time of receipt for such bids. No bid shall be withdrawn within ninety (90) days after the opening thereof, unless material errors are apparent.

2.7 The County of Jasper and all entities represented in this request are tax exempt by law. Federal tax exempt certificate will be furnished if requested. Pursuant to Section 144.030.1 RSMo, the Sheriff's Office has been approved as exempt from Missouri sales/use tax. Do not include this tax in the amount bid, as the Sheriff's Office will provide the necessary tax exemption certificates on applicable items.

2.8 The County of Jasper will not pay costs incurred, including, but not limited to the preparation, printing, delivery, demonstration, or site visits undertaken to respond to this RFP. All costs will be borne by the bidder.

3.0 Evaluation, Award, and Protest Procedure

3.1 An evaluation committee will review all proposals. Award recommendation will be based upon the lowest and/or best proposal.

3.2 Protest Procedure

For all bids not exempted from the competitive bidding procedures, the Jasper County Commission will provide a tabulation of bids and recommendation for award by telephone, fax, or mail to all responding bidders. Bidders wishing to challenge the award decision must submit their protest in writing to the Jasper County Commission. Protests must be received by the Commissioner's Office (located at 302 S. Main, Carthage, MO 64836) within ten (ten) business days of the date of the award.

The protest must specify the grounds upon which the protest is based. A valid protest must 1) come from an actual bidder or offeror for the request, and 2) who claim to be the rightful award. That is, a protest is not valid if filed by a bidder who cannot show they would be awarded the contract if their protest were accepted.

The Commission, along with the Sheriff (or his designated appointee), and County legal counsel will review the protest and issue a written decision within thirty (30) calendar days. All decisions are final and not subject to any appeal.

References:

Provide a minimum of two (2) references where services of a similar scope are being provided. Please provide response in the format below.

Name of Company _____

Address _____

County, State, Zip _____

Contact Name _____ Telephone No. _____