

**Jasper County**  
**Right of Way Management Policy**  
**UTILITY WORK PERMITS**

Adopted May 5, 2005

**Utility Work Permit** - A permit issued to Utility Companies and the general public for all work within Jasper County Right of Way. A Utility Work Permit shall be required for all utilities that plan to work within County Maintained Right of Way. The following terms shall be met.

**Terms:**

1. Construction plans shall be submitted and approved before Jasper County will issue a Utility Work Permit. (A sketch of the proposed work may be allowed for small projects)
2. Address: Jasper County Courthouse  
Room 101  
302 South Main Street  
Carthage, MO 64836  
  
Phone: (417) 358-0421  
E-Mail: [tbenford@jaspercountymo.gov](mailto:tbenford@jaspercountymo.gov)
3. Enter into a Utility Work Permit Agreement with Jasper County.  
  
Jasper County reserves the right to require a deposit or surety bond for work on Jasper County Right of Way.
4. **Applicant shall submit a schedule for work to be completed for the Utility Work Permit. The list shall include the location, explanation of work, and the dates when work is scheduled.**
5. The Applicant shall contact the Jasper County Highway Department Road Superintendent or the Special Road District Representative before starting construction and after completion. (See Exhibit C for contact information)
6. All Asphalt and Chip and Seal Roads must be bored. (See Encasement Pipe and Bore Detail for more information, Exhibit A) The Jasper County Commission reserves the right to allow open cut crossing for special circumstances.
7. Open cuts when permitted by the County Commission will be repaired according to the Pavement Repair Details (See Exhibit B)

8. Utilities must be constructed parallel with the roadway. Road crossing must be constructed at right angles to the roadway where possible.
9. Minimum cover for new underground utilities shall be: Forty-two inches (42") for all water lines (parallel and crossing); forty-two inches (42") for fiber optic cable (crossings); thirty inches (30") for direct burial and in trench fiber optic cable (parallel); twenty-four inches (24") for all other direct burial cable (parallel); and thirty inches (30") for all other underground utilities (parallel and crossing).
10. Underground Utilities must be placed a minimum of 2' behind the flow line of ditches and within 6 feet of the Right of way line.

In areas where there are no ditches the underground utility must be placed a minimum of 4' from the edge of the roadway and within 6 feet of the Right of way line.

All above ground utilities shall be within 2' of the Right of Way line.

11. Any road closures must be pre-approved and a minimum of 48 hours shall be allowed for public notice. The utility company or utility permit applicant shall be required to notify emergency 911 before closing roads.
12. All disturbed soils shall be raked smooth, 2" or larger rocks shall be removed, seeded with grass, and then mulched to limit erosion. In areas where a yard is disturbed the contractor shall restore the yard to its original condition.
13. Motorist must be protected by standards of the "Manual on Uniform Traffic Control Devices".
14. The contractor shall clean up every day before proceeding with additional work.
15. A copy of the Permit must be at the construction site during all utility construction.
16. Any person who violates any requirements or provisions of these regulations shall be deemed guilty of a misdemeanor pursuant to 229.370 RSMo. and punished therefore as prescribed by law. Any person who violates any requirement or provision of these regulations may, in addition to any criminal liability thereof, be civilly liable to the County by way of restitution for such sums and costs the County incurs in repairing or restoring any right of way under utility permit or otherwise if the County gives notice of violation to the permittee by personal delivery or regular mail and a specified time to cure. Such notice shall advise the permittee of the deficiencies in work and violations of regulations hereunder and advise the permittee that the permittee shall be required to make appropriate restoration or repair within the time stated in the notice and such permittee shall be required to guarantee all such work for (12) twelve months after restoration or repair is made. In the event the permittee fails to perform the work required by the notice within the time specified by the notice, or fails to guarantee the work after it is performed, then the County may perform or cause to be performed all remedial measures and charge the expense thereof to the permittee which expense

shall be chargeable against any bond or cash deposit made by the permittee, or may be recoverable by action filed in the Circuit Court of Jasper County, Missouri, for restitution for all such expenses so incurred as well as the cost of enforcement.

17. Any person who fails to obtain a permit for utility work within Jasper County Right of Way will be subject to a fine of up to \$500.
18. There shall be a minimum of \$100,000 combined single limit of bodily injury and property damage coverage in a general liability policy as well as commercial auto policy.

**JASPER COUNTY, MISSOURI**

**UTILITY WORK PERMIT**

E-Mail: tbenford@jaspercountymo.gov

**LOCATION:** \_\_\_\_\_

**EXCAVATION TYPE:** BORE \_\_\_\_\_ PLOW \_\_\_\_\_ TRENCH \_\_\_\_\_

**ROAD SURFACE:** GRAVEL \_\_\_\_\_ OIL & CHIP \_\_\_\_\_ ASPHALT \_\_\_\_\_  
OTHER \_\_\_\_\_

The Undersigned Applicant understands and agrees that all work stated above and accomplished in relation to the work stated above will be subject to the inspection and approval of Jasper County or an authorized representative as to construction methods, procedures, and the restoration of said County highway and/or right-of-way to its original or better condition. Work shall be completed in accordance with approved plans and as per Jasper County Regulations. See the Jasper County Right of Way Management Policy Utility Work Permits for Specification and Requirements.

The Undersigned Applicant has posted an approved:

Surety Bond \_\_\_\_\_ Bond # \_\_\_\_\_ Company \_\_\_\_\_

in the amount of \$1,000.00 payable to Jasper County, Missouri, to insure and guarantee to said Jasper County the proper performance of the above work and the restoration of said County highway and/or right-of-way to the condition required by the Jasper County Highway Department Road Superintendent and/or his authorized representative and the Undersigned Applicant agrees that in case of failure or refusal of the Undersigned Applicant to perform said work in accordance to the directions of Jasper County or an authorized representative or to complete work on a timely basis or failure to perform emergency repairs immediately upon written or verbal notification by Jasper County or an authorized representative, or not completing or finishing said work thirty (30) days after completing the installation or repair that Jasper County Highway Administrator or his authorized representative may use the above-deposited funds or as much thereof as may be necessary for the restoration of said work.

It is further understood and agreed by the Undersigned Applicant that the location, construction and maintenance of any pipes or conduits in, threw, over or under Jasper County Right of Way are under the supervision of Jasper County at all times, and that in granting this permit that Jasper County waives none of its powers or rights to direct the removal, relocation or proper maintenance now or in the future of any pipe or conduit laid or placed within the Right of Way of Jasper County, Missouri public roadways.

**The Applicant shall notify the County (See Exhibit C for contacts) before starting construction and when construction is completed.**

**A Copy of this permit must be on site during construction.**

**NOTE:** Your signature below indicates you have read fully and understand and agree to all of the above.

INDIVIDUAL OR COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELLULAR: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CELLULAR: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF JASPER COUNTY AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

ISSUE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ PERMIT #: \_\_\_\_\_

**NOTE:**  
BORE PIT EXCAVATION WILL NOT BE PERMITTED WITHIN 8 FEET OF THE EDGE OF PAVEMENT OR WHERE ROAD STABILITY WILL BE THREATENED.

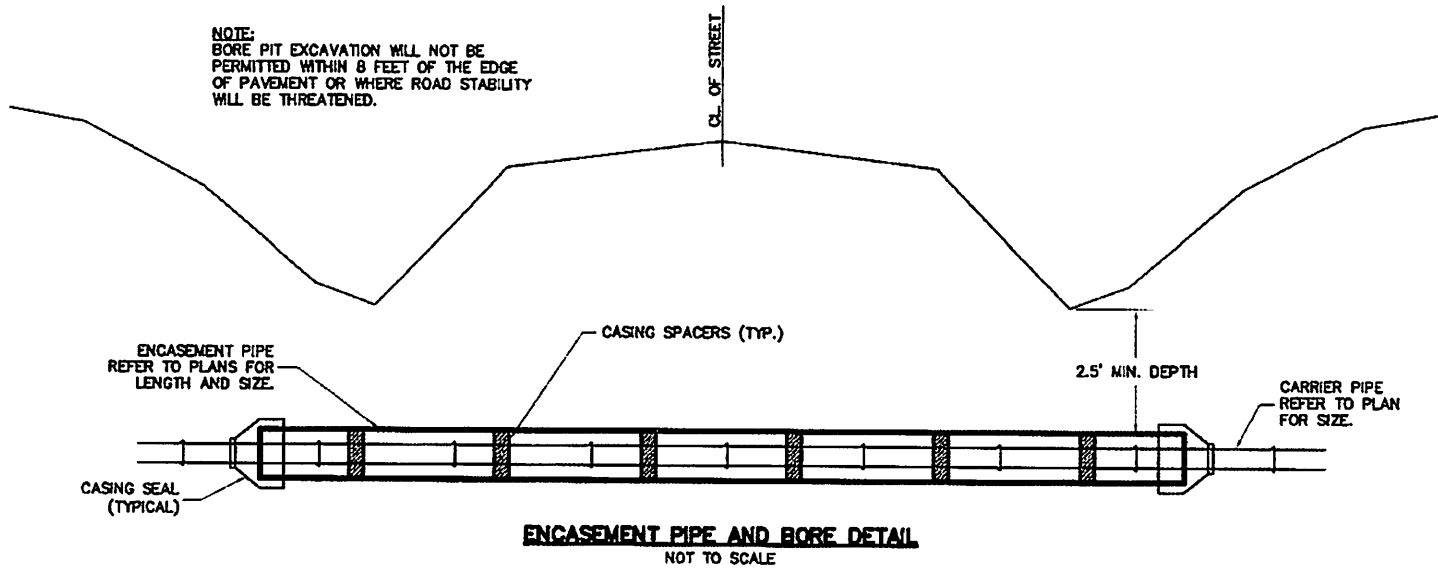
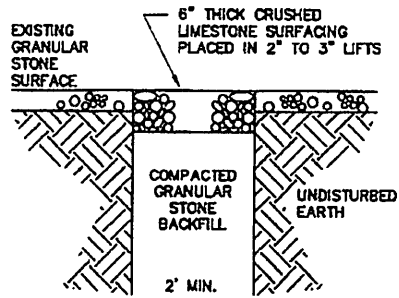
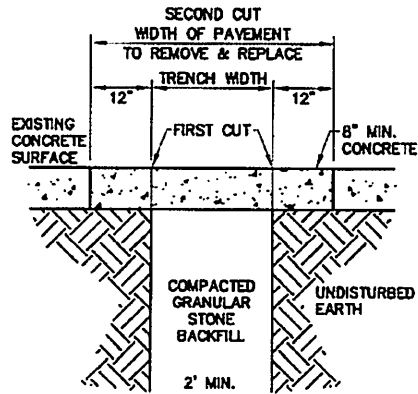


EXHIBIT "A"



**CRUSHED STONE SURFACING**

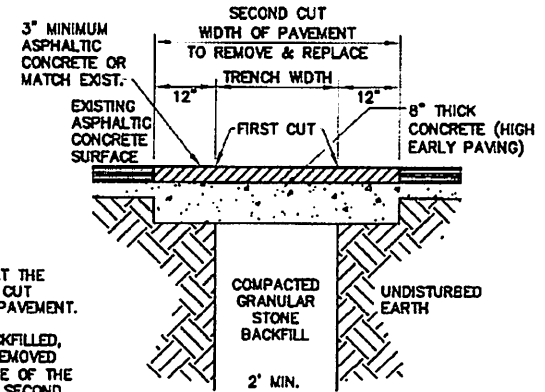


**CONCRETE SURFACING**

**NOTE:**  
PAVEMENT SHALL BE REMOVED AT THE TRENCH WIDTH AFTER THE FIRST CUT WITHOUT DAMAGE TO ADJACENT PAVEMENT.  
AFTER TRENCH IS PROPERLY BACKFILLED, PAVEMENT SHALL BE CUT AND REMOVED AN ADDITIONAL 12" ON EACH SIDE OF THE FIRST SAW CUT, AS SHOWN. THE SECOND CUT SHALL BE SAWN TO FULL DEPTH OF THE EXISTING SURFACE.

**PAVEMENT REPAIR DETAILS**

N.T.S.



**ASPHALTIC CONCRETE SURFACING AND CHIP SEAL SURFACING**

## Exhibit C

### Jasper County Highway Department

1100 East Java Street

Carthage, MO 64836

#### **Jasper County Common Road District**

Bob Burris, Jasper County Highway Department Superintendent

Phone 358-0451

[bburris@jaspercountymo.gov](mailto:bburris@jaspercountymo.gov)

Rowdy Baugh, Jasper County Highway Department Assistant Superintendent

[rbaugh@jaspercountymo.gov](mailto:rbaugh@jaspercountymo.gov)

Ethan Kendall, Sign Department

[ekendall@jaspercountymo.gov](mailto:ekendall@jaspercountymo.gov)

Greg Kyte, Purchasing/Community Service/Litter Control

[gkyte@jaspercountymo.gov](mailto:gkyte@jaspercountymo.gov)

Jodi Bowles, Office Manager

[jbowles@jaspercountymo.gov](mailto:jbowles@jaspercountymo.gov)

#### **Carl Junction Special Road District**

Jerry York

Phone Barn 649-2147 [cjsrd2@gmail.com](mailto:cjsrd2@gmail.com)

27940 Ivy Road, Carl Junction, MO 64834

#### **Carthage Special Road District**

Jim Wakefield, Superintendent

Phone 358-4127

no email

Curtis Cottingham, Assistant Superintendent

123 North Meridian, Carthage, MO 64836

#### **Joplin Special Road District**

Randy Cossey, Superintendent

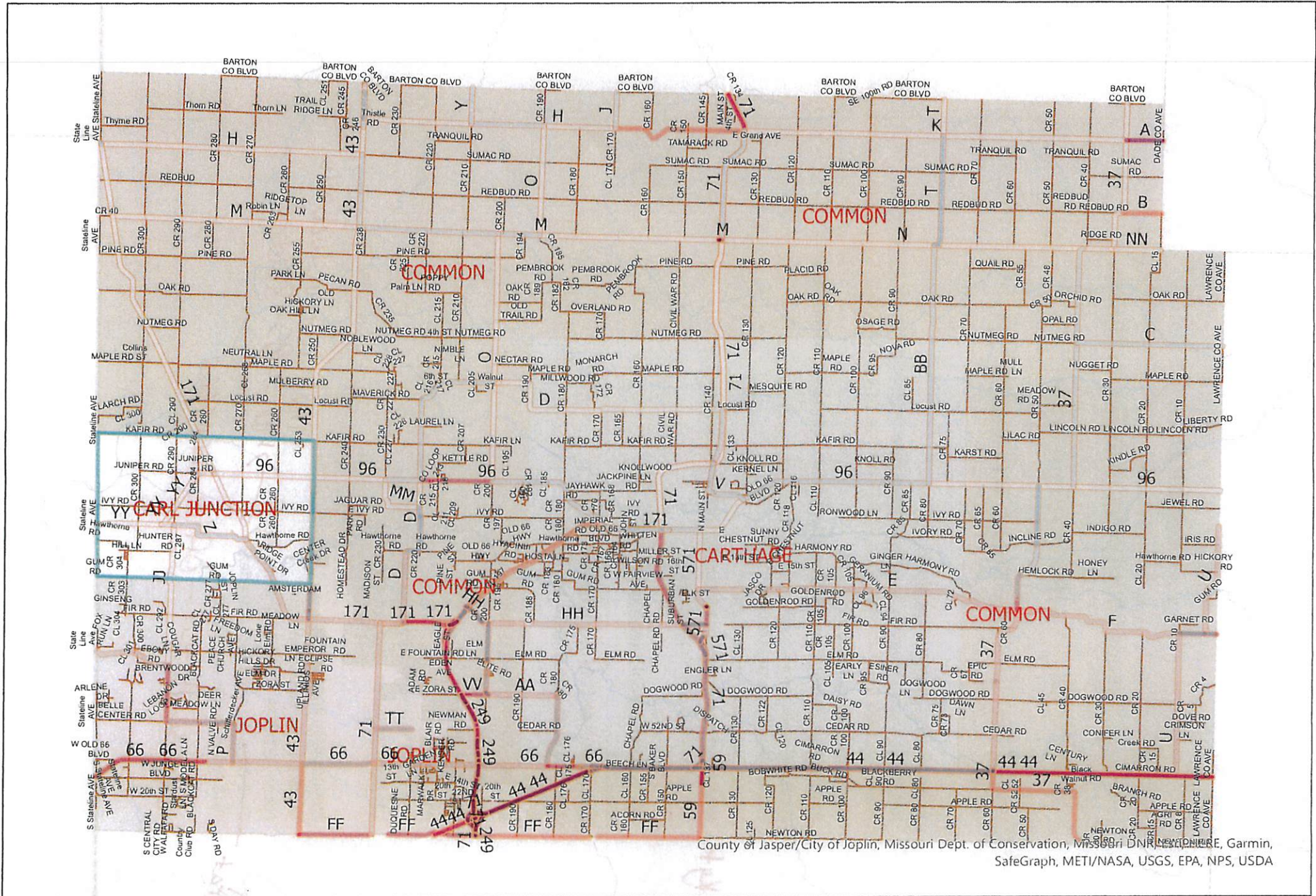
Phone 624-3489

Tom Muskrat, Assistant

Superintendent

Denise Brisco, Office Manager

1016 Picher, Joplin, MO 64801



County of Jasper/City of Joplin, Missouri Dept. of Conservation, Missouri DNR, NEP, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA

